

# Vancouver Society of Children's Centres

## Child Care Waitlist Application

(One Application = All VSOCC Centres)



<b>FIRST NAME</b>		<b>LAST NAME</b>		<b>Date of Birth:</b> _____/_____/_____ month/day/year <small>(Birth certificate required for infants Please attach a copy)</small>
<b>Child:</b>	_____	_____	<b>Relationship to Child:</b>	
<b>Parent/Guardian #1:</b>	_____	_____	_____	
<b>Parent/Guardian #2:</b>	_____	_____	_____	
<b>Address:</b> _____ <small>(street number &amp; name) (city) (postal code)</small>				
<b>Phone:</b>	(home) _____	(work) _____	(mobile) _____	
<b>Email:</b>	_____ <b>Alternative Email:</b> _____			
<small>If you work in the <b>Concord Pacific</b> area (see attached map) or <b>Shaw Tower</b>, please provide your <b>work address</b> : _____</small>				
<b>Please check the program you want for your child:</b>		<b>Do you need:</b>		
<input type="checkbox"/> Infant: 3 to 18 months		<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time (2 or 3 days per week)		
<input type="checkbox"/> Toddler: 18 to 36 months		<input type="checkbox"/> Either full or part-time, whichever is available first		
<input type="checkbox"/> 3-5: 36 months to school age		<b>Do you have a child currently enrolled in one of our programs?</b>		
<input type="checkbox"/> Preschool: 36 months to school age		<input type="checkbox"/> Yes (indicate which centre) _____		
<input type="checkbox"/> School Age: Kindergarten to Grade 7 (must be enrolled at Elsie Roy)		<b>Do you currently have another child on our waitlist?</b>		
<small>Note: infant and toddler children will automatically be moved to the waitlist for the next age group.</small>		<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Preferred Start Date for Child Care:</b> _____/_____/_____ <small>(the earliest date you will accept a space) month/day/year</small>				

A \$50 waitlist deposit is required **per family** (not per child).

1. Please make cheque payable to Vancouver Society of Children's Centres #250-1166 Alberni St. Vancouver V6E 3Z3
2. Upon receipt of your application form and the deposit, your child will be placed on our waitlists and a receipt will be sent to you by email.
3. The \$50 deposit is refundable upon your written request if you wish to remove your child's name from the waitlist.
4. **Please note: the deposit does not guarantee your child a space.**

*Please be advised that it is your responsibility to notify us of changes to your contact information, address or child care needs*

\_\_\_\_\_  
Parent/Guardian Signature

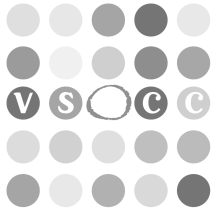
\_\_\_\_\_  
Date

**Our Commitment to Privacy**

The Vancouver Society of Children's Centres is committed to protecting personal information by following responsible information handling practices in keeping with privacy laws.

We collect, use, and disclose personal data in order to better meet your service needs, to ensure and address the health and safety needs of your children in our care, for statistical purposes, and to inform you about the program in which you are registered. You will hear from us periodically about other VSOCC programs, services, program improvement initiatives, VSOCC Fundraising and other opportunities that may interest and benefit you and your children.

<b>For office use only:</b>	Birth Certificate <input type="checkbox"/>	Date Received _____	Receipt No. _____
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Vancouver Society of Children's Centres  
Quality Programs for Children and Their Families

## How Child Care Spaces Are Offered (How the waitlist works)

Generally, we use these steps to offer spaces. Exceptions for some centres are detailed on the next page.

**Enrolment date:** the date that your child first started in a VSOCC child care program

**Waitlist date:** the date that your child first came onto the VSOCC waitlist

(Note: If there are 2 children who have the same **waitlist or enrolment** date, the oldest child will be offered the space first)

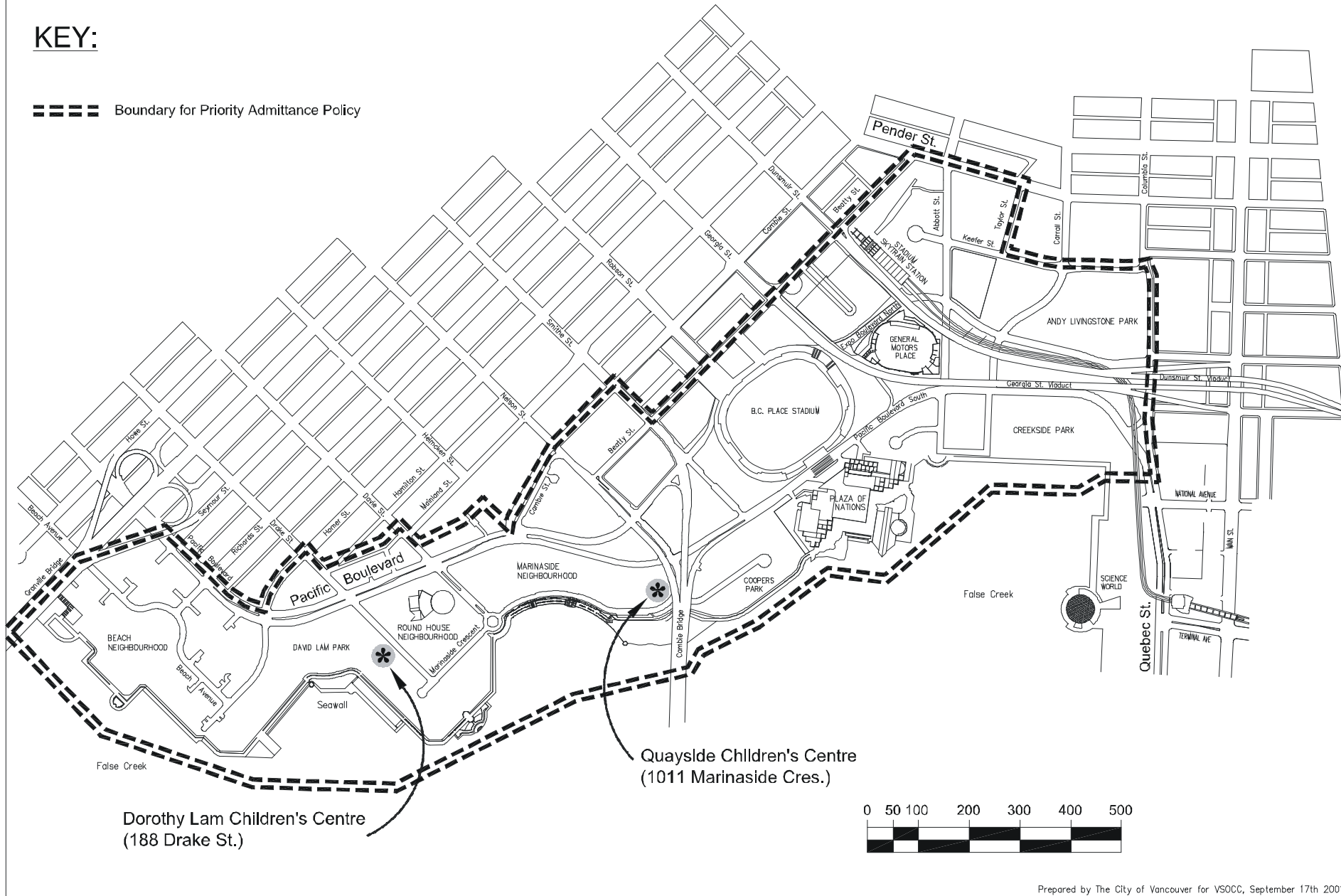
<p><b><u>Infant Child Care</u></b> (3 months - 18 months)</p>	<p><b><u>Toddler Child Care</u></b> (18 months - 36 months) and <b><u>Group 3-5/Preschool</u></b> (3 years - school age)</p>	<p><b><u>School Age Child Care</u></b> (Kindergarten - Grade 7)</p>
<p>When an infant space becomes available, we use the following priorities for offering spaces:</p> <ol style="list-style-type: none"> <li>Children who are currently enrolled in the same centre where the space is vacant</li> <li>Siblings currently enrolled in a VSOCC program who wish to transfer to the centre where the infant space is vacant</li> <li>Children who are currently enrolled in another VSOCC infant program who wish to transfer to the centre where the space is vacant</li> </ol> <p>The <b>enrolment date</b> (is used to determine which child in #1 through #3 above gets offered the space first)</p> <p>If there is no child that meets the first 3 priorities then spaces are offered in this order using the <b>waitlist date</b></p> <ol style="list-style-type: none"> <li>Children who have a sibling enrolled at the centre where the space is vacant</li> <li>Children who have a sibling enrolled in another VSOCC centre</li> <li>Children of a VSOCC staff person</li> <li>All other children: <u>first</u>, to those living in the local neighbourhood; <u>second</u>, to those living in the other downtown neighbourhoods; <u>third</u>, to those living outside of the downtown</li> </ol>	<p>When a space becomes available in a toddler, group 3-5, or preschool program, we use the following priorities:</p> <ol style="list-style-type: none"> <li>Children who are currently enrolled in the same centre where the space is vacant</li> <li>Siblings currently enrolled in a VSOCC program who wish to transfer to the centre where the space is vacant</li> <li>Children who are currently enrolled in other VSOCC programs who wish to transfer to the centre where the space is vacant</li> <li>Children who have had to leave VSOCC because of a lack of available space in this age group when they needed it</li> </ol> <p>The <b>enrolment date</b> is used to determine which child in #1 through #4 above gets offered the space</p> <p>If there is no child that meets the first 4 priorities then spaces are offered in this order using the <b>waitlist date</b></p> <ol style="list-style-type: none"> <li>Children who have a sibling enrolled at the centre where the space is vacant</li> <li>Children who have a sibling enrolled in another VSOCC centre</li> <li>Children of a VSOCC staff person</li> <li>All other children: <u>first</u>, to those living in the local neighbourhood; <u>second</u>, to those living in the other downtown neighbourhoods; <u>third</u>, to those living outside of the downtown</li> </ol>	<p>To be eligible for these programs, children must be enrolled in Elsie Roy Elementary School.</p> <p>When a space becomes available in the school age programs, we use the following priorities:</p> <ol style="list-style-type: none"> <li>Children who are currently enrolled in the same centre where the school age space is vacant</li> <li>Siblings currently enrolled in a VSOCC program who wish to transfer to the centre where the space is vacant</li> <li>Children who are currently enrolled in other VSOCC programs who wish to transfer to the centre where the space is vacant</li> <li>Children who have had to leave VSOCC because of a lack of available space in this age group when they needed it</li> </ol> <p>The <b>enrolment date</b> is used to determine which child in #1 through #4 above gets offered the space</p> <p>If there is no child that meets these 4 priorities, then spaces are offered in this order using the <b>waitlist date</b></p> <ol style="list-style-type: none"> <li>Children who have a sibling enrolled at the centre where the space is vacant</li> <li>Children who have a sibling enrolled in another VSOCC centre</li> <li>Children of a VSOCC staff person</li> <li>All other children: <u>first</u>, to those living in the local neighbourhood; <u>second</u>, to those living in the other downtown neighbourhoods; <u>third</u>, to those living outside of the downtown</li> </ol>

## Locations and Neighbourhood Priorities

<p><b>Bayshore Gardens Children's Centre</b> #200-581 Cardero St. Infant, Toddler, Group 3-5</p> <ul style="list-style-type: none"> <li>A child who <b>lives</b> in the Bayshore Gardens Development (1616/1650/1680/1710/1717/1777/1791 Bayshore Dr. or 581 Cardero St.) has priority for spaces <u>after</u> children currently enrolled in the Bayshore Gardens Centre.</li> </ul>	<p><b>Dorothy Lam Children's Centre</b> 188 Drake St. Infant, Toddler, Group 3-5, Preschool, *Kindercare, *School Age</p> <ul style="list-style-type: none"> <li>A child whose parents <b>live or work</b> in the defined geographic area (see attached map) will have a higher priority than those not living/working in the area. *Kindercare and School Age children must be enrolled at Elsie Roy Elementary</li> </ul>
<p><b>Elsie Roy</b> 150 Drake St. (Elsie Roy Elementary School) School Age: must be enrolled in Elsie Roy School</p> <ul style="list-style-type: none"> <li>A child whose parents <b>live or work</b> in the defined geographic area (see attached map) will have a higher priority than those not living/working in the area.</li> </ul>	<p><b>International Village Children's Centre</b> 680 Abbott St. Infant, Toddler, Group 3-5</p> <ul style="list-style-type: none"> <li>Children who <b>live</b> within the area (east side of Burrard St. to west side of Main St., north side of Nelson St. to south side of W. Georgia then east side of Richard and to south side of Pender St.) will have a higher priority than those not living in the area.</li> </ul>
<p><b>Library Square Children's Centre</b> #301 &amp; 401 - 345 Robson St. Infant/Toddler, Group 3-5</p> <ul style="list-style-type: none"> <li>Children who <b>live</b> within the area (east side of Burrard St. to west side of Main St., north side of Nelson St. to south side of W. Georgia then east side of Richard and to south side of Pender St.) will have a higher priority than those not living in the area.</li> </ul>	<p><b>Pender Street Children's Centre</b> #100-1140 W. Pender St. Toddler</p> <ul style="list-style-type: none"> <li>Children who <b>live</b> within the area of (north side of Georgia St. to water front Stanley Park to the west side of Richard St.) will have a higher priority than those not living in the area.</li> </ul>
<p><b>Quayside Children's Centre</b> 1011 Marinaside Cr. Infant, Toddler, Group 3-5</p> <ul style="list-style-type: none"> <li>A child whose parents <b>live or work</b> in the defined geographic area (see attached map) will have a higher priority than those not living/working in the area.</li> </ul>	<p><b>Sapphire Children's Centre</b> 1170 W. Pender St. Toddler, Group 3-5</p> <ul style="list-style-type: none"> <li>Children who <b>live</b> within the area of (north side of Georgia St. to water front Stanley Park to the west side of Richard St.) will have a higher priority than those not living in the area.</li> </ul>
<p><b>Shaw Tower Children's Centre</b> #505-1067 W. Cordova St. Infant/Toddler, Group 3-5</p> <ul style="list-style-type: none"> <li>A child whose parents <b>live or work</b> in the Shaw Tower (1067 or 1077 W. Cordova St.) has priority for spaces <u>after</u> children currently enrolled in the Shaw Tower Centre.</li> </ul>	<p><b>Atelier Children's Centre</b> #396-825 Homer St. Toddler, Group 3-5</p> <ul style="list-style-type: none"> <li>Children who <b>live</b> within the area (east side of Burrard St. to west side of Main St., north side of Nelson St. to south side of W. Georgia then east side of Richard and to south side of Pender St.) will have a higher priority than those not living in the area.</li> </ul>

**KEY:**

==== Boundary for Priority Admittance Policy



Prepared by The City of Vancouver for VSOCC, September 17th 2001

# North Shore False Creek: VSOCC Children's Centres Admittance Priority Area for Dorothy Lam & Quayside Children's Centres



**NORTH**